



Literacy Link

EASTERN ONTARIO

Réseau de Littératie

DE L'EST ONTARIEN

Literacy Volunteer Board Member Position Description

Summary:

Literacy Link Eastern Ontario (LLEO) is a non-profit charitable organization supporting literacy service providers and instructors with resources, training, and development to improve adult literacy programs in the Eastern Ontario region.

Our vision is that adult literacy service providers have access to excellent education and skill development tools that will support student learners in achieving their goals. We develop connections, communications, resources and collaborations to support adult literacy and adult learning opportunities.

Literacy Link Eastern Ontario is seeking volunteers who are passionate about literacy and community service to join us as members of our Board of Directors to help us achieve our mission of empowering literacy service providers and learners in Eastern Ontario.

Description: To achieve the overall mission of the organization, in collaboration with the Executive Director, all board members are responsible for:

- Providing leadership and guiding direction
- Assist with determining policies for the organization
- Ensuring the fiscal and financial health of the organization
- Monitoring overall organizational performance
- Attend and be prepared for Board and other meetings as required
- Assist in developing and maintaining positive relations among the board members, staff and community to enhance the agency mission
- Assist in the recruitment of new Board members
- Ensure that the agency adheres to all federal and provincial privacy legislation

Joining our Board of Directors offers a unique opportunity to contribute to the growth and success of our organization and the adult education system in Ontario.

You will be able to share your knowledge, experience and expertise or develop valuable leadership skills and experience working in a provincially funded nonprofit charity. We offer great professional development opportunities.

Time required: 2-4 hours/month



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Location: Our Board meets online monthly and in-person 1-2 times a year. We are located in Brockville and are seeking volunteer Board members from the general area of Southeastern Ontario including Picton, Napanee, Kingston, Brockville and Cornwall areas.

How to apply: <https://forms.gle/fQKzpxPVSyt7JUwY7>

Brandy Smith

Executive Director

Literacy Link Eastern Ontario

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